

RESIDENTIAL PROPERTY INFORMATION WORKSHEET

1. WHAT WAS THE PREVIOUS SALE DATE AND PRICE? _____
2. CONDITION OF PROPERTY? _____ NEEDED REPAIRS? _____
3. DESCRIBE THE NEIGHBOR HOOD _____
 - A. Predominately owner occupied, rental, commercial, etc.? _____
 - B. Describe any adverse conditions (i.e. crime, drugs, street gangs, transients, etc). _____

 - C. Are buildings in the area occupied? _____
 - D. If not, are they abandoned or boarded up? _____
4. WHAT IS HAPPENING IN THE COMMUNITY? _____
 - A. Is it improving, and why? _____
 - B. Are values going down? _____
5. FULLY DESCRIBE THE PROPERTY. _____
 - A. Lot and building size? _____
 - B. Outbuildings? _____
 - C. Landscaping? _____
 - D. Age of building(s)? _____
 - E. Heating/cooling system(s)? _____
 - F. Water system(s)? _____
 - G. Sewage System(s)? _____
 - H. Conforming or non-conforming? _____
 - I. Describe parking (i.e., off street, garage, carport, etc.)? _____
 - J. Recently painted or re-roofed? _____
 - K. Describe floor covering and age? _____
 - L. Electrical service (i.e., 200 amps, etc.)? _____
 - M. Basement (i.e. finished, etc.)? _____
 - N. Describe interior (i.e., number of rooms, baths, etc.)? _____
When possible, include pictures (i.e., buildings, street scenes, houses on each side).
 - O. Type of foundation? _____
 - P. Owner occupied? _____
 - Q. Rental amount, if applicable? _____